

**General Commission on the Status and Role of Women
Annual Conference – Plenary Session Monitor Sheet**

Session Notes

Annual Conference	Date		
Observer's Name	Start Time	End Time	

Leadership

	Name	AC	Gender			Race/Ethnicity							Age				Disability		Status		
			F	M	NB	A	B	H/L	NA	PI	W	MR	Y	YA	A	OA	Y	N	C	L	
Bishop																					
Name																					
Name																					
Name																					

Presenters – Note by entering age designations in the correct category (Y=youth; YA=young adult; A=adult; OA=older adult).

Women	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Men	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Self-Identified	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							

Contributors to the Discussion - Note by entering age designations in the correct category (Y=youth; YA=young adult; A=adult; OA=older adult).

Women	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Men	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Self-Identified	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							

Abbreviation Key: **Gender** – (F)emale, (M)ale, (NB) Non-Binary; **Race/Ethnicity** – (A)sian, (B)lack, (H/L) Hispanic/Latinx, (PI) Pacific Islander, (W)hite, (MR) Multi-Racial; **Age** – (Y)outh, (YA) Young Adult, (A)dult, (OA) Older Adult; **Disability** – (Y)es, (N)o; **Status** – (C)lergy, (L)aity

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Total Number of Session Members

	Lay	Clergy	Percent
Women			
Men			
Total Numbers			

Additional Observations

In as far as you could determine, were there any observations of inclusiveness or exclusiveness regarding gender? Yes No

Examples:

In as far as you could determine, were there any observations of inclusiveness or exclusiveness regarding race/ethnicity? Yes No

Examples:

In as far as you could determine, were there any observations of inclusiveness or exclusiveness regarding nationality? Yes No

Examples:

In as far as you could determine, were there any observations of the presider’s inclusiveness or exclusiveness? Yes No

Examples:

As far as you could determine, were the speeches, comments or questions of racial ethnic participants, women, young adults, or People with disabilities treated with the same respect as whites, men, older adults or those without disabilities, respectively? Yes No

Examples

Were persons using translators given sufficient time? Yes No

Was there a particular group of people who dominated the discussion? Yes No

Was there a particular group of people who have not had the opportunity to speak? Yes No

Are people talking for “others” rather than letting the “others” talk for themselves? Yes No

What are the best practices of this session?

Additional comments and observations worth noting.

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**General Commission on the Status and Role of Women
Annual Conference – Worship Service Monitor Sheet**

Worship Services Notes

Annual Conference	Date
Observer's Name	Start Time End Time

Worship Leaders – Note by entering age designations in the correct category (Y=youth; YA=young adult; A=adult; OA=older adult).

Women	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Men	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Self-Identified	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							

Preacher(s)

Women	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Men	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Self-Identified	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							

Those Who Spoke in Service

Women	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Men	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							
Self-Identified	Asian	Black	Hispanic/Latinx	Native American	Pacific Islander	White	Multi-Racial
Clergy							
Lay							

Abbreviation Key: **Gender** – (F)emale, (M)ale, (NB) Non-Binary; **Race/Ethnicity** – (A)sian, (B)lack, (H/L) Hispanic/Latinx, (PI) Pacific Islander, (W)hite, (MR) Multi-Racial; **Age** – (Y)outh, (YA) Young Adult, (A)dult, (OA) Older Adult; **Disability** – (Y)es, (N)o; **Status** – (C)lergy, (L)aiety

Use of inclusive language/imagery in:

	Y	N		Y	N
Sermon			Hymns		
Prayers			Music		
Scripture			Worship Liturgy		
God Language			Words for Humans		

Notes regarding inclusivity:

Do you recognize any trends among the worship services so far?

What are they?

Does the leadership of the worship services reflect those in attendance?

Any other comments/observations to note?

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